



STATE OF MISSOURI  
DEPARTMENT OF AGRICULTURE  
DIVISION OF WEIGHTS AND MEASURES

**SERVICEMAN REGISTRATION APPLICATION FOR INSTALLATION AND SERVICE OF WEIGHING AND MEASURING DEVICES**

<b>OFFICE USE ONLY</b>
DATE
COMPANY LOC NUMBER
TECHNICIAN REG. NUMBER

DATE		REGISTRATION DATE	
EMPLOYED BY		TECHNICIAN NAME	
PHYSICAL LOCATION		PHYSICAL LOCATION	
CITY	COUNTY	CITY	
STATE	ZIP CODE	STATE	ZIP CODE
MAILING ADDRESS		MAILING ADDRESS	
CITY	STATE	CITY	STATE
FAX NUMBER	ZIP CODE	FAX NUMBER	ZIP CODE
TELEPHONE	CELL PHONE	TELEPHONE	CELL PHONE
E-MAIL		E-MAIL	

<b>TYPE OF REFINED FUELS TECHNICIAN REGISTRATION</b>		<b>TYPE OF SCALE TECHNICIAN REGISTRATION</b>	
Refined Fuels: Dispensers:	<input type="checkbox"/> Y <input type="checkbox"/> N	TEST DATE - OFFICE USE ONLY	SCORE - OFFICE USE ONLY
HiFlo Meters:	<input type="checkbox"/> Y <input type="checkbox"/> N		
		Retail computing scales	<input type="checkbox"/> Y <input type="checkbox"/> N
		Large and small weighing/measuring devices	<input type="checkbox"/> Y <input type="checkbox"/> N
<b>Check if Reference Materials are available:</b>		Moisture Meter	<input type="checkbox"/> Y <input type="checkbox"/> N
NIST Handbook #44	<input type="checkbox"/> Y <input type="checkbox"/> N	Taxi Meter	<input type="checkbox"/> Y <input type="checkbox"/> N
Missouri Law Chapter 414 & Regulations	<input type="checkbox"/> Y <input type="checkbox"/> N	<b>Check if Reference Materials are available:</b>	
Missouri Guide for Service Stations & Bulk Plants	<input type="checkbox"/> Y <input type="checkbox"/> N	NIST Handbook #44	<input type="checkbox"/> Y <input type="checkbox"/> N
NFPA #30 & 30A (Service Station Info)	<input type="checkbox"/> Y <input type="checkbox"/> N	Missouri Law Chapter 413 & Regulations	<input type="checkbox"/> Y <input type="checkbox"/> N
NFPA #70 Electrical Code	<input type="checkbox"/> Y <input type="checkbox"/> N	NIST Handbook #130	<input type="checkbox"/> Y <input type="checkbox"/> N

SUMMARY OF TRAINING EXPERIENCE

SUMMARY OF SERVICES TO BE PERFORMED

TYPE OF TESTING EQUIPMENT

COMPANY SECURITY SEAL IDENTIFICATION (MANDATED)

REGISTRATION IN OTHER STATES?  
 YES  NO If yes, attach copy of current proof of technician registration.

**Attach copies of current certificates of calibration on testing equipment from a NIST certified laboratory.**

LIST THREE REFERENCES OTHER THAN PRESENT EMPLOYER, WHO ARE FAMILIAR WITH YOUR ABILITY AS A SERVICE MAN.

1. NAME		TELEPHONE NUMBER	
ADDRESS	CITY	STATE	ZIP CODE
2. NAME		TELEPHONE	
ADDRESS	CITY	STATE	ZIP CODE
3. NAME		TELEPHONE	
ADDRESS	CITY	STATE	ZIP CODE

2 CSR 90-21.010(7) Upon receipt and acceptance of a properly executed application form, the division shall issue a Certificate of Registration, to the applicant including an assigned registration number, which shall remain effective for two (2) years from date of issue.

2 CSR 90-21.010(8) A bearer of a Certificate of Registration shall have the authority to remove an official rejection tag or mark placed by an authorized representative of the Division of Weights and Measures on those weighing or measuring devices for which they have been certified as fully qualified to install, service, repair or recondition; place in service, until that time an official examination can be made, a weighing or measuring device that has been officially rejected; and placed in service, until that time an official examination can be made, a new or used weighing or measuring device.

2 CSR 90-21.010(11) The division, for good cause, after careful consideration and investigation, may suspend or revoke a Certificate of Registration.

2 CSR 90-30.050(36) No person shall install, repair or service any dispensing device without first having registered with the Department of Agriculture, Petroleum Inspection Program, submitting documentation of properly designed and calibrated testing equipment and proof of training and experience to perform such work. Registration may be revoked if such person does not obtain and maintain equipment calibration at least once every two (2) years and/or install; repairs or services any dispensing device in violation of Chapter 414, RSMo and/or any rules promulgated hereunder.

I hereby declare I am familiar with and shall meet the requirements of Missouri Weights and Measures Laws applying to weighing and measuring devices. Failure to comply with applicable Missouri Laws and Regulation shall be reason for Director of Division of Weights and Measures to cancel registration and revoke permit.

There is no fee for registration in Missouri. Registration is based upon the dates of equipment calibration - technician registration will expire at the same time as the certificates of calibration on equipment. Certificate(s) of calibration on company weighing/measuring devices must carry current calibration dates for the two (2) year registration time period to be in effect. All applications must be signed.

APPLICANT SIGNATURE	DATE
APPROVED BY WEIGHTS & MEASURES OFFICIAL	DATE

**Return application to:**

Missouri Department of Agriculture  
 Division of Weights and Measures  
 PO Box 630  
 Jefferson City, MO 65102

**Contact Information:**

Device and Commodity Program: (573) 751-5639  
 Petroleum Program: (573) 751-4278  
 Metrology/Moisture Meter Program: (573) 751-3105  
 Fax: (573) 751-0281